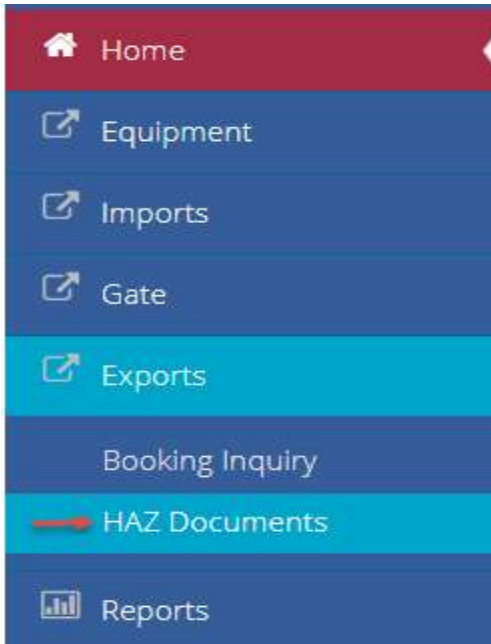


## TRAINING GUIDE-LYNX

### CSP-HAZ DOCUMENTS

From the **Export** Menu, click on "**HAZ Documents**" :



This screen is primarily used by terminal users.  
It allows users to query hazardous documents that have been uploaded via Lynx.

Users have the ability to view container details with the associated hazardous documents, and approve (verify) if everything is in order. In the event there is a problem with a record, users have the ability to delete the preadvised container from the Terminal Operating System.

The first section is for searching purpose.

### HAZ Documents

[Home](#) > [Exports](#) > [HAZ Documents](#)

Search for Hazardous Containers

Container:

Vessel:

Load Port:

Booking:

Voyage:

Discharge Port:

Date From:

Date To:

Approved:

Search

Reset

Return All Vessel Visits

\*\*\* Note: Above search options are defaulted to recent and upcoming vessel visits. To see all results and vessel visits, press the red button above.

Show

10

entries

Search:

| Approved                   | Container | Booking | Vessel | Vessel ID | Voyage | POL | POD | Haz Class | UN Number | Uploader | Upload Date | Approved By | Approved Date |
|----------------------------|-----------|---------|--------|-----------|--------|-----|-----|-----------|-----------|----------|-------------|-------------|---------------|
| No data available in table |           |         |        |           |        |     |     |           |           |          |             |             |               |

Showing 0 to 0 of 0 entries

Select All

De-Select All

Delete Selected

Approve Selected

Download Backup of Selected

Download Details of Selected

Download Center

Vessel:

Voyage:

Download Backup

Download Details

2

## To approve an hazardous documents (Terminal users only)

- 1- Click on the "Download" button in order to view the document
- 2- If everything is correct, click on the "Approve" button

### HAZ Documents

Home > Exports > HAZ Documents

Search for Hazardous Containers

|            |                      |          |                      |                 |                      |
|------------|----------------------|----------|----------------------|-----------------|----------------------|
| Container: | <input type="text"/> | Vessel:  | <input type="text"/> | Load Port:      | <input type="text"/> |
| Booking:   | <input type="text"/> | Voyage:  | <input type="text"/> | Discharge Port: | <input type="text"/> |
| Date From: | <input type="text"/> | Date To: | <input type="text"/> | Approved:       | <input type="text"/> |

Search Reset Return All Vessel Visits

\*\*\* Note: Above search options are defaulted to recent and upcoming vessel visits. To see all results and vessel visits, press the red button above.

Show 10 entries

Search:

|                          | Approved | Container    | Booking  | Vessel          | Vessel ID | Voyage | POL | POD | Haz Class | UN Number | Uploader | Upload Date | Approved By            | Approved Date |                       |   |  |
|--------------------------|----------|--------------|----------|-----------------|-----------|--------|-----|-----|-----------|-----------|----------|-------------|------------------------|---------------|-----------------------|---|--|
| <input type="checkbox"/> | No       | LYNX1111112  | 65465465 | Unknown         | NSH       | 998    | MTR | ANT | 3         | 1263      | HPL      | Mgttruck1   | 2019-03-20 10:32:23 AM |               |                       | <div><div></div><div>Download</div></div> | <div><div></div><div>Delete</div></div> <div>Approve</div> |
| <input type="checkbox"/> | No       | TAMU12345678 | 65465465 | Unknown         | NSH       | 998    | MTR | ANT | 3         | 1263      | HPL      | Mgttruck1   | 2019-03-20 10:32:23 AM |               |                       | <div><div></div><div>Download</div></div> | <div><div></div><div>Delete</div></div> <div>Approve</div> |
| <input type="checkbox"/> | No       | HAZU1212121  | HAZ123   | Unknown         | NSH       | 998    | MTR | ANT | 4.1       | 2556      | HPL      | MGTAdmin1   | 2019-03-20 10:30:04 AM |               |                       | <div><div></div><div>Download</div></div> | <div><div></div><div>Delete</div></div> <div>Approve</div> |
| <input type="checkbox"/> | No       | TEST1301111  | TESTMGT1 | Termont         | TERMONT   | 2018   | MTR | HAM | 3         | 1993      | CMA      | nastro      | 2019-01-30 5:15:31 PM  |               |                       | <div><div></div><div>Download</div></div> | <div><div></div><div>Delete</div></div> <div>Approve</div> |
| <input type="checkbox"/> | Yes      | HLXU6487990  | 2100     | Atlantic Action | ACT       | 1      | MTR | LPL | 3         | 1993      | HPL      | mgttruck1   | 2019-02-01 9:15:15 AM  | mgtadmin1     | 2019-02-01 2:15:02 PM | <div><div></div><div>Download</div></div> | <div><div></div><div>Delete</div></div> <div></div>        |

## To bulk approve or bulk delete documents

- 1- Select documents to approve or delete
- 2-Click on "Delete Selected" or "Approve Selected"

|                                     |     |             |          |                 |         |      |     |     |     |      |     |        |                        |          |                        |   |
|-------------------------------------|-----|-------------|----------|-----------------|---------|------|-----|-----|-----|------|-----|--------|------------------------|----------|------------------------|---|
| <input checked="" type="checkbox"/> | Yes | TEST1000000 | 10000    | Atlantic Action | ACT     | 1    | MTR | LPL | 3.1 | 0    | APL | nastro | 2018-11-09 11:48:04 AM | MGTAdmin | 2018-11-15 4:11:59 PM  | <input type="button" value="Download"/> <input type="button" value="Delete"/> |
| <input checked="" type="checkbox"/> | Yes | TEST1108000 | TEST1108 | Termont         | TERMONT | 2018 | MTR | ANT | 3   | 1993 | HPL | nastro | 2018-11-08 11:22:09 AM | nastro   | 2018-11-08 11:26:04 AM | <input type="button" value="Download"/> <input type="button" value="Delete"/> |

Showing 1 to 10 of 10 entries

Select All De-Select All

Delete Selected

Approve Selected

Download Backup of Selected

Download Details of Selected

Download Center

Vessel:

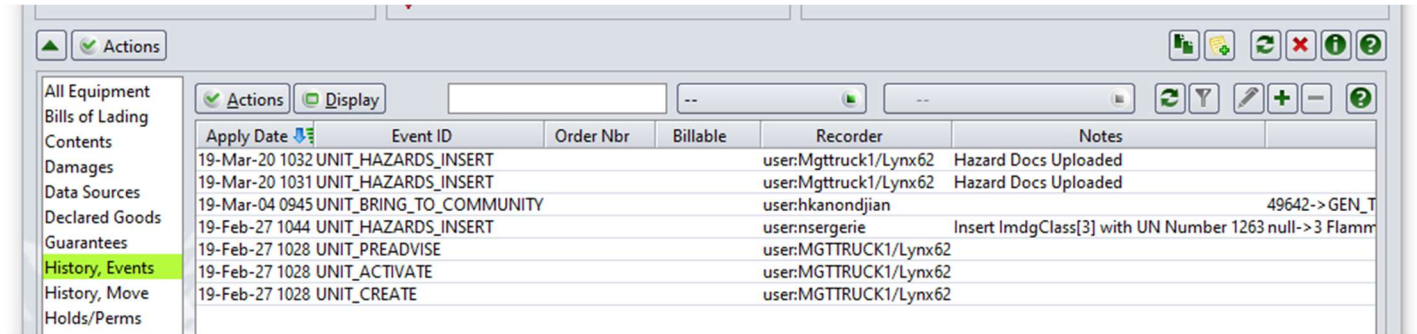
Voyage:

Download Backup

Download Details

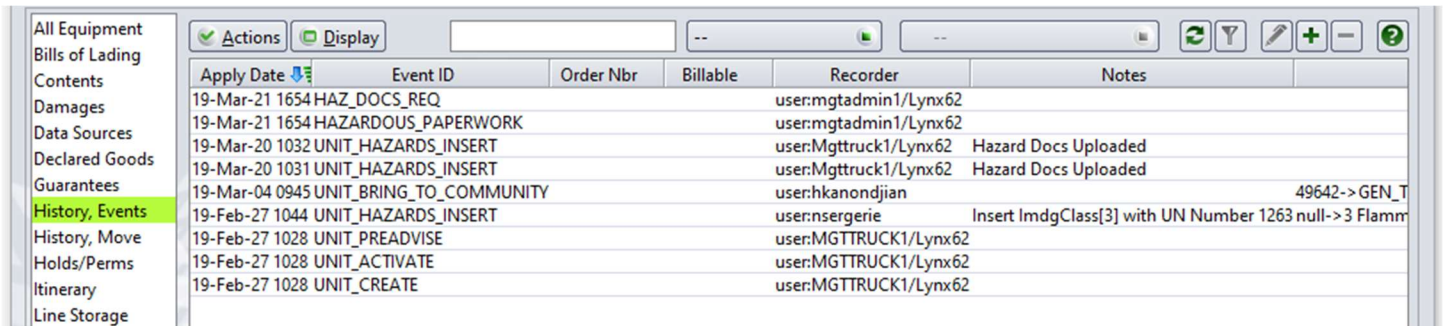
Once a document is approved, it can be either downloaded or deleted

Terminal users can verify in the Terminal Operating System's history events to see if hazardous documents are uploaded for a specific container.



| Apply Date | Event ID                     | Order Nbr | Billable | Recorder              | Notes  |
|------------|------------------------------|-----------|----------|-----------------------|--|
| 19-Mar-20  | 1032 UNIT_HAZARDS_INSERT     |           |          | user:Mgttruck1/Lynx62 | Hazard Docs Uploaded                                   |
| 19-Mar-20  | 1031 UNIT_HAZARDS_INSERT     |           |          | user:Mgttruck1/Lynx62 | Hazard Docs Uploaded                                   |
| 19-Mar-04  | 0945 UNIT_BRING_TO_COMMUNITY |           |          | user:hkanondjian      | 49642-> GEN_T  |
| 19-Feb-27  | 1044 UNIT_HAZARDS_INSERT     |           |          | user:nsergerie        | Insert ImdgClass[3] with UN Number 1263 null-> 3 Flamm |
| 19-Feb-27  | 1028 UNIT_PREADVISE          |           |          | user:MGTTRUCK1/Lynx62 |  |
| 19-Feb-27  | 1028 UNIT_ACTIVATE           |           |          | user:MGTTRUCK1/Lynx62 |  |
| 19-Feb-27  | 1028 UNIT_CREATE             |           |          | user:MGTTRUCK1/Lynx62 |  |

Once approved, the system creates two more events (HAZ\_DOCS\_REQ and HAZARDOUS\_PAPERWORK)



| Apply Date | Event ID                     | Order Nbr | Billable | Recorder              | Notes  |
|------------|------------------------------|-----------|----------|-----------------------|--|
| 19-Mar-21  | 1654 HAZ_DOCS_REQ            |           |          | user:mgtadmin1/Lynx62 |  |
| 19-Mar-21  | 1654 HAZARDOUS_PAPERWORK     |           |          | user:mgtadmin1/Lynx62 |  |
| 19-Mar-20  | 1032 UNIT_HAZARDS_INSERT     |           |          | user:Mgttruck1/Lynx62 | Hazard Docs Uploaded                                   |
| 19-Mar-20  | 1031 UNIT_HAZARDS_INSERT     |           |          | user:Mgttruck1/Lynx62 | Hazard Docs Uploaded                                   |
| 19-Mar-04  | 0945 UNIT_BRING_TO_COMMUNITY |           |          | user:hkanondjian      | 49642-> GEN_T  |
| 19-Feb-27  | 1044 UNIT_HAZARDS_INSERT     |           |          | user:nsergerie        | Insert ImdgClass[3] with UN Number 1263 null-> 3 Flamm |
| 19-Feb-27  | 1028 UNIT_PREADVISE          |           |          | user:MGTTRUCK1/Lynx62 |  |
| 19-Feb-27  | 1028 UNIT_ACTIVATE           |           |          | user:MGTTRUCK1/Lynx62 |  |
| 19-Feb-27  | 1028 UNIT_CREATE             |           |          | user:MGTTRUCK1/Lynx62 |  |